



*Apostolic Assembly of the Faith in Christ Jesus*

# **Disclosure - Background Investigation**

Note: All information obtained through any background checks will be used exclusively for the purpose of the internal vetting of deacons, ministers, and pastors. Any other use of said information is strictly prohibited.

[IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING]

The Apostolic Assembly of the Faith in Christ Jesus (“Apostolic Assembly”) may obtain information about you from a third-party consumer reporting agency for employment/volunteer assignment(s) purposes. Thus, you may be the subject of a “consumer report” and/or an “investigative consumer report” which may include information about your criminal history, social security verification, motor vehicle records (“driving records”), verification of your education, employment history, or other background checks.

You have the right, upon written request made within a reasonable time after receipt of this notice, to request whether a consumer report has been run about you, and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report is an employment history or verification, however, the scope of this disclosure is all-encompassing and allows the Apostolic Assembly to obtain from any outside organization all manner of consumer reports throughout the course of your employment/volunteer assignment(s) to the extent permitted by law. These searches will be conducted by the following Consumer Reporting Agency: \_\_\_\_\_

\_\_\_\_\_

You should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

I have read and understand the above information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APOSTOLIC ASSEMBLY OF THE FAITH IN CHRIST JESUS**  
**STATE REQUIRED NOTICES**

In addition to the disclosures set forth in the separate Disclosure Regarding Background Investigation form, below please find additional disclosures/notices that may pertain to you.

Note: state disclosures that overlap with the disclosures set forth in the separate Disclosure Regarding Background Investigation form may not be repeated in these State Required Notices. If you are a resident of any of the following states, please review the additional rights afforded to residents of that state.

**California (CA):** You have the right to access your file as maintained by the Consumer Reporting Agency (CRA) during normal business hours. You may access the file, and order a copy of the file, upon submitting proper identification and paying copying costs via 1) in person at their offices during normal business hours and on reasonable notice, 2) by mail, or 3) you may ask for a summary of the file by telephone. The Consumer Reporting Agency can answer questions about information in your file, including any coded information.

If a consumer background report is ordered, would you like a free copy of the report mailed to your home?  Yes  No (Note: Employer is required to mail applicant a copy if the box is checked yes.)

**Colorado (CO):** If the Apostolic Assembly obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be because the information is substantially related to the job for which you are being considered/are currently occupying and to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered/are currently occupying.

**Connecticut (CT):** If the Apostolic Assembly obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be because the information is substantially related to the job for which you are being considered/are currently occupying and to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered/are currently occupying.

**Maryland (MD):** If the Apostolic Assembly obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be because the information is substantially related to the job for which you are being considered/are currently occupying and to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered/are currently occupying.

**Massachusetts (MA):** If you submit a request in writing, you have the right to a copy of any background check report concerning you that the Apostolic Assembly has ordered. You may contact the Consumer Reporting Agency for a copy.

**Minnesota (MN):** If you submit a request in writing, you have the right to get from the Apostolic Assembly a complete and accurate disclosure of the nature and scope of the consumer report or investigative consumer report ordered, if any.

If a consumer background report is ordered, would you like a free copy of the report mailed to your home?  Yes  No (Note: Employer is required to mail applicant a copy if the box is checked yes.)

**Montana (MT):** You have a right to request from the Apostolic Assembly disclosures of the nature, scope, and substance of any investigative consumer report.

**New Jersey (NJ):** If you submit a request in writing, you have the right to a copy of any background check report concerning you that the Apostolic Assembly has ordered. You may contact the Consumer Reporting Agency for a copy.

**New York (NY):** You have the right, upon written request, to be informed of whether or not a consumer report was requested. If a consumer report is requested, you will be provided with the name and address of the Consumer Reporting Agency that furnished the report.

**Oklahoma (OK):** If a consumer background report is ordered, would you like a free copy of the report mailed to your home?  Yes  No (Note: Employer is required to mail applicant a copy if the box is checked yes.)

**Oregon (OR):** If the Apostolic Assembly obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be because the information is substantially related to the job for which you are being considered/are currently occupying and to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered/are currently occupying.

**Washington (WA):** You have the right, upon written request made within a reasonable period of time after your receipt of this disclosure, to receive from the Apostolic Assembly a complete and accurate disclosure of the nature and scope of any investigative consumer report requested. You also have the right to request from the Consumer Reporting Agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act. If the Apostolic Assembly obtains information bearing on your credit worthiness, credit standing or credit capacity, it will be because the information is substantially related to the job for which you are being considered/are currently occupying and to evaluate whether you would present an unacceptable risk of theft or other dishonest behavior in the job for which you are being considered/are currently occupying.

I have read and understand the above information.

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Signature

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Date